



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[®], a menu-driven database system. The INTERNET address GSA *Advantage!*[®] is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services FSC Class: R408

Contract number: GS-00F-344GA

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period: August 29, 2017 –August 28, 2022

Emerge Solutions Group, LLC
5410 Edson Lane, Suite 310
North Bethesda, MD 20852
Phone Number: 240-669-4830
Fax: 703-852-7181
www.emerge-sg.com

Contract administration source: Zohra Ghilzai
Phone Number: 240-669-4830
Fax: 703-852-7181
E-mail: zghilzai@emerge-sg.com

Business size: Small, Service-Disabled Veteran Owned Small Business, 8(a)

Price list current as of Modification #PS -0014 effective October 12, 2021

Prices Shown Herein are Net (discount deducted)



CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541219	541219RC	Budget and Financial Management Services
54151HEAL	54151HEALRC	Health Information Technology Services
54151S	54151SRC	Information Technology Professional Services
OLM	OLMRC	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 4

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Page 6-22 for Labor category descriptions

2. Maximum order:

SINs	Maximum Order
541611	\$1,000,000
541219	\$1,000,000
54151 HEAL	\$500,000
54151S	\$500,000
OLM	\$250,000

3. Minimum order: \$100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). Not Applicable

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None



8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days
9. Foreign items (list items by country of origin). Not Applicable
- 10a. Time of delivery. To Be Determined at the Task Order level
- 10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level
- 10c. Overnight and 2-day delivery. To Be Determined at the Task Order level
- 10d. Urgent Requirements. To Be Determined at the Task Order level
11. F.O.B. point(s). Destination
- 12a. Ordering address(es). 5410 Edson Lane, Suite 310
North Bethesda, MD 20852
- 12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es). 5410 Edson Lane, Suite 310
North Bethesda, MD 20852
14. Warranty provision. Standard Commercial Warranty Terms & Conditions
15. Export packing charges, if applicable. Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable
19. List of service and distribution points (if applicable). Not Applicable
20. List of participating dealers (if applicable). Not Applicable
21. Preventive maintenance (if applicable). Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable



22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.
Not Applicable

23. Unique Entity Identifier (UEI) number. 969616650

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

GSA Pricing

SIN	Labor Category	Year 1 Prices (including IFF)	Year 2 Prices (including IFF)	Year 3 Prices (including IFF)	Year 4 Prices (including IFF)	Year 5 Prices (including IFF)
541611 & 541219	Program Manager	\$159.60	\$163.11	\$166.70	\$170.36	\$174.11
541611 & 541219	Project Manager	\$109.72	\$112.14	\$114.60	\$117.13	\$119.70
541611 & 541219	Subject Matter Expert I	\$179.55	\$183.50	\$187.53	\$191.66	\$195.88
541611 & 541219	Subject Matter Expert II	\$199.50	\$203.89	\$208.37	\$212.95	\$217.64
541611 & 541219	Subject Matter Expert III	\$219.45	\$224.27	\$229.21	\$234.25	\$239.40
541611 & 541219	Consultant I	\$134.66	\$137.62	\$140.65	\$143.74	\$146.91
541611 & 541219	Consultant II	\$151.62	\$154.95	\$158.36	\$161.85	\$165.41
541611 & 541219	Consultant III	\$179.55	\$183.50	\$187.53	\$191.66	\$195.88
541611 & 541219	Technical Writer I	\$49.87	\$50.97	\$52.09	\$53.24	\$54.41
541611 & 541219	Technical Writer II	\$67.83	\$69.32	\$70.85	\$72.40	\$74.00
541611 & 541219	Administrative Assistant I**	\$44.89	\$45.87	\$46.88	\$47.91	\$48.97
541611 & 541219	Subject Matter Expert II /Strategic Planning	\$197.85	\$202.21	\$206.66	\$211.20	\$215.84
541611 & 541219	Financial Analyst I	\$73.32	\$74.93	\$76.58	\$78.26	\$79.98
541611 & 541219	Financial Analyst III	\$98.26	\$100.42	\$102.63	\$104.88	\$107.19
541219	Accountant					106.42
54151S	Database Specialist – Level II				\$66.80	\$68.27

SIN	Labor Category	Year 1 Prices (including IFF)	Year 2 Prices (including IFF)	Year 3 Prices (including IFF)	Year 4 Prices (including IFF)	Year 5 Prices (including IFF)
54151S	Database Specialist – Level III				\$78.82	\$80.56
54151S	Data Warehouse Programmer				\$101.71	\$103.95
54151S	Functional Data Analyst – Level II				\$134.73	\$137.69
54151S	Webmaster				\$72.41	\$74.00
54151S	Senior Software Engineer				\$98.62	\$100.79
54151S	Junior Software Engineer				\$75.52	\$77.18
54151S	Data Analyst				\$66.85	\$68.32
54151HEAL	Health Database Specialist – Level II				\$66.80	\$68.27
54151HEAL	Health Database Specialist – Level III				\$78.82	\$80.56
54151HEAL	Health Data Warehouse Programmer				\$101.71	\$103.95
54151HEAL	Health Functional Data Analyst – Level II				\$134.73	\$137.69
54151HEAL	Health Webmaster				\$72.41	\$74.00
54151HEAL	Health Senior Software Engineer				\$98.62	\$100.79
54151HEAL	Health Junior Software Engineer				\$75.52	\$77.18
54151HEAL	Health Data Analyst				\$66.85	\$68.32

541611 & 541219 Labor Category Descriptions

<p>Program Manager</p>	<p>Education: Bachelor's Degree Minimum Experience: 8 years of experience Manages multiple tasks, provides oversight and direction for complex efforts. Provides strategic input, oversees budget, project delivery and management. Responsible for supervising project staff. Serves as the contractor's single contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Must possess a strong background in business and management. Sets overall project approach and shapes senior management agenda. Must know process improvement strategies for complex projects, business analysis methods and techniques, sophisticated consulting strategies and techniques, functional area test practices, organizational development and systems approaches to integrating total solutions.</p>
<p>Project Manager</p>	<p>Minimum Education/Experience: Bachelor's Degree and 6 years of experience. Manages project tasks and assures the quality of tasks. Responsible for oversight, coordination and integration of business improvement and enterprise transformation projects. Assist the customer in determining schedules, in reviewing deliverables and in participating in project reviews. Must possess a strong background in business and management. Must know process improvement strategies for complex projects, business analysis methods and techniques, sophisticated consulting strategies and techniques, functional area test practices, organizational development and systems approaches to integrating total solutions.</p>

<p>Subject Matter Expert I</p>	<p>Education: Bachelor's Degree Minimum Experience: 6 years of experience Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications. Subject matter functional expertise provided includes areas such as facilitation, management consulting, training or business improvement skills, methodology development, change management, data modeling, performance measurement, benchmarking and identifying best practices. Subject matter functional expertise provided includes areas such as healthcare management, provisioning, maintenance, transportation, personnel, financial management, and administration.</p>
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<p>Subject Matter Expert II</p>	<p>Minimum Education/Experience: Bachelor's Degree and 10 years of experience. Performs analytic work in support of business improvement and reengineering activities including organizational development and process modernization. Subject matter functional expertise provided includes areas such as facilitation, management consulting, training or business improvement skills, methodology development, change management, healthcare management, financial management, data modeling, performance measurement, benchmarking and identifying best practices. Must proficiently use tools and techniques associated with business improvements. May provide leadership to small teams of functional or technical personnel.</p>
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<p>Subject Matter Expert III</p>	<p>Education: Bachelor's Degree Minimum Experience: 12 years of experience Performs analytic work in support of business improvement and reengineering activities including organizational development and process modernization. Responsible for effectively transitioning existing project teams and facilitating teams in the accomplishment of project activities and objectives. Able to anticipate reactions to change and develop effective, creative solutions or responses and guide the client while managing their expectations. Subject matter functional expertise provided includes areas such as strategic and business planning, activity based costing, financial management analysis, facilitation, management consulting, training or business improvement skills, methodology development, change management, data modeling, performance measurement, benchmarking and identifying best practices. Must proficiently use tools and techniques associated with business improvements. May provide leadership and training to small teams of functional or technical personnel.</p>
<p>Consultant I</p>	<p>Education: Bachelor's Degree Minimum Experience: 3 years of experience Duties: Provides task unique functional expertise necessary to interpret requirements, ensure responsiveness and achieve successful performance; this may include subject matter and unique technical knowledge. Assists in analysis, evaluation, and implementation of systems. Requires knowledge in fields defined as non-technical such as accounting, agriculture, business organization and management, communications, economics, education, finance, health sciences, humanities, marketing, social science, and related fields. Provides supporting consultation with client to define need or problem, conducts research, performs studies and surveys to obtain data, and analyzes data to advise on or recommend solutions, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization.</p>

<p>Consultant II</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience Duties: Provides task unique functional expertise necessary to interpret requirements, ensures responsiveness and achieve successful performance; this may include subject matter and unique technical knowledge. Assists in analysis, evaluation, and implementation of systems. Requires knowledge in fields defined as non-technical such as accounting, agriculture, business organization and management, communications, economics, education, finance, health sciences, humanities, marketing, social science, and related fields. Provides supporting consultation with client to define need or problem, conducts research, performs studies and surveys to obtain data, and analyzes data to advise on or recommend solutions, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization.</p>
<p>Consultant III</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience Duties: Provides leadership and technical or functional expertise necessary to plan and implement projects and interventions that are highly technical and require significant coordination and cooperation among stakeholders and others. Coaches or assists clients in conducting studies, evaluations, and implementation of projects and systems. Possesses specialized expertise in technical and organizational areas. Requires knowledge in fields defined as nontechnical such as accounting, agriculture, business organization and management, communications, economics, education, finance, health sciences, humanities, marketing, social science, and related fields. Consults with client to define need or problem, conducts research, performs studies and surveys to obtain data, and analyzes data to advise on or recommend solutions, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization.</p>

<p>Technical Writer I</p>	<p>Education: Bachelor's Degree Minimum Experience: 4 years of experience Duties: Writes and prepares technical documentation using outlines and resource material provided by functional analysts and computer personnel. Consolidates, formats, requires and edits documentation written by technical personnel. Interprets documentation standards and instructions listed in the Statement of Work and produces documents that conform to instructions. Applies knowledge of required standards and verifies that documentation conforms to standards.</p>
<p>Technical Writer II</p>	<p>Education: Bachelor's Degree Minimum Experience: 6 years of experience Duties: Drives the creation of a documentation methodology and framework and maintains proper methodology for purposes of consistency and efficiency. This role prepares a n d /o r m a i n t a i n s d o c u m e n t a t i o n pertaining to programming, systems operation and user documentation. This position translates business specifications into user documentation. Plans, writes and maintains systems and user support documentation efforts, including online help screen. This position is familiar with a variety of the field's concepts, practices and procedures. A wide degree of creativity and latitude is expected.</p>
<p>Financial Analyst I</p>	<p>Education: Bachelor's Degree Minimum Experience: 4 years of experience Duties: Supports analysis of organizational structure, responsibilities, teamwork, capabilities of incumbents, business or operating procedures, reporting relationships, processes, and workflow to devise most efficient methods of accomplishing work. Works with internal and external customers and assists customers in defining measurable performance standards and methods of monitoring contract/grant performance. Researches and collects data relevant to a variety of requirements. Makes meaningful recommendations.</p>

<p>Financial Analyst III</p>	<p>Education: Bachelor's Degree Minimum Experience: 10 years of experience Coordinates analysis of organizational structure, responsibilities, teamwork, capabilities of incumbents, business or operating procedures, reporting relationships, processes, and workflow to devise most efficient methods of accomplishing work. Identifies appropriate areas of research, evaluates feasibility, and develops priorities, develops research methodologies, establishes methods and procedures to assure quality of data collected. Identifies questionable or erroneous data, reviews and determines statistical accuracy of studies compiles or reviews conclusions and research summaries. Approves draft reports, identifies areas suitable for follow-up studies. Supervises and directs research staff.</p>
<p>Administrative Assistant I</p>	<p>Education: Associate's Degree Minimum Experience: 3 years of experience Duties: Provides general-purpose administrative and clerical support for project tasks. Applies appropriate technology to support office operations. Provides graphics and editorial support plus desktop publishing services. May include secretarial, word processing, graphics, desktop publishing, editing and coordination.</p>
<p>Subject Matter Expert II/Strategic Planning</p>	<p>Minimum Education/Experience: Bachelor's Degree and 10 years of experience. Performs analytic work in support of business improvement and reengineering activities including organizational development and process modernization. Subject matter functional expertise provided includes areas such as facilitation, management consulting, training or business improvement skills, methodology development, change management, healthcare management, financial management, data modeling, performance measurement, benchmarking and identifying best practices. Must proficiently use tools and techniques associated with business improvements. May provide leadership to small teams of functional or technical personnel.</p>

541219 Labor Category Descriptions

<p>Accountant</p>	<p>Education: BS degree Minimum Experience: 5 years of experience</p> <p>Duties and Responsibilities</p> <p>Coordinates and manages the preparation of analysis, evaluations, and recommendations. Monitors spending and budgets. Audits and analyzing financial performance, financial forecasting, and risk analysis. Advises on how to reduce costs and increase profits and compiles and presents financial and budget reports. Ensure that financial statements and records comply with laws and regulations. Keeps account and systems up to date and is capable of critical thinking, strategic planning, and cost analysis.</p> <p>Qualifications: The individual should display strong communication skills, written and oral. This position requires critical thinking, strategic planning and cost analysis experience. The candidate should possess strong leadership skills and the ability to organize and facilitate effective and productive working groups.</p> <ul style="list-style-type: none"> • General fund enterprise business system (GFEBs) (at least 5 years) • Database management • Microsoft office suite (expert level using excel, project and cost analysis software (preferably expense assignment system (easiv)) • MHS mart (m2) • MHS data quality metrics • Project management • Managerial cost accounting • Revenue cycle • Strategic planning • Working group facilitation • Publication issuance • Written and oral communication (timed writing sample required) <p>Certifications: Certified Public Accountant (CPA) desired Certified Defense Financial Manager (CDFM) desired</p>
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54151S Labor Category Descriptions

<p>Database Specialist – Level II</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience Conducts ad hoc reporting, analyzes data quality, and reports system inconsistencies. Responsible for reviewing financial data, performing and validating data extractions, completing analyses, and produces data quality assessments and other reports using various platforms.</p> <ul style="list-style-type: none"> • Consistently growing expertise in practices with Excel, SAS Programming, Business Objects, Visual Basic and HTML. • Provides enterprise business functionality such as finance, budgeting, procurement, HR. • Increases continued understanding of Data Warehousing methodology, data management concepts, and visualization standards. <p>Conducts ad hoc reporting, analyzes data quality, and reports system inconsistencies. Responsible for reviewing financial data, performing and validating data extractions, completing analyses, and produces data quality assessments and other reports using various platforms.</p>
<p>Database Specialist – Level III</p>	<p>Education: Bachelor's Degree Minimum Experience: 10 years of experience</p> <ul style="list-style-type: none"> • Serves as a consultant on all issues, knowledge and technical understanding. • Facilitating the build and validation of the MHS GENESIS Patient Care Location Files the 8 WAVE 0 and WAVE 1 Sites. • Understanding of mathematics, accounting, statistics, and analysis. • Experience in military health care at the Military Treatment Facility, Regional Medical Command, Service Medical Command, and Defense Health Agency levels, with an intimate knowledge of military health care. • Knowledge includes, policy and operations, budgetary processes, financial accounting, data standardization, functional analysis of data, evaluation and integration of health care cost, workload reporting, labor utilization, facility management, data quality, table and system updates, and performance measurement supported by several Automated Information Systems (AIS).

<p>Data Warehouse Programmer</p>	<p>Education: Bachelor's Degree</p> <p>Minimum Experience: 10 years of experience</p> <ul style="list-style-type: none"> • Integrate statistical analysis tools including SAS, Visual Basic, Excel, and Business Objects to provide meaningful and value added data quality research and analyses in a timely manner. • Data and ad hoc reports and metrics to evaluate MTF-level adherence to policies and guidance. Independent metrics will evaluate data reporting compliance as well as the internal consistency of key data elements, including workload, expenses, and personnel assigned and available. Additional assessments will focus on MTF and Service adherence to uniform MEPRS reporting guidance and policies, for example, internal/external resource sharing, case management initiatives, VA/DoD partnerships, and new policies associated with joint MTFs, Multi-Service Markets, and other BRAC and QPP • Working with data at all levels of the MHS enterprise. • Respond to analytical and data application requirements by employing expert skills using analytical and statistical software tools including Business Objects, SAS, Visual Basic, SQL, Tableau, Excel, and others. Whether it be decomposing expense data to separate direct and stepdown elements by labor and non-labor components to produce the monthly Consolidated Cost Report (CCR) workbooks, or validating 100% stepdown of intermediate work centers in the Early Warning and Control System (MEWACS), or arraying monthly expenses by 4th-level functional code and standard expense element code (SEEC) for monthly DOCFO Code Refresh expense data deliverables, or combining select pharmacy expenses and raw prescriptions filled to compute a detailed pharmacy dispensing cost estimate for a short-fuse leadership requirement, the knowledgeable and experienced DHA team stands ready to support the MHS with MEPRS analytical requirements of today and the future.
<p>Functional Data Analyst – Level II</p>	<p>Education: Bachelor's Degree</p> <p>Minimum Experience: 15 years of experience</p> <ul style="list-style-type: none"> • Construct Expense Assignment System (EAS) IV Repository and M2 queries via Business Objects, as needed. • Program and maintain SAS programs for updates to the data quality surveillance tools. • Collaborate with team to validate data extracts, QA data quality tools and migrating of data files to live, Carepoint site. • Provide support and QA for the monthly update to the Consolidated Cost Report (CCR). Process involves extracting data using BOXi, generating online output files using SAS, updating final excel file for users, and QA the final product. • Perform monthly Early Warning And Control System (MEWACS) updates. Process involves extracting data using BOXi and generating online output files using SAS. • Assist with developing, prepare and deliver reports to the client in a

	<p>timely manner. Deliverables include weekly Dashboard highlighting completion and compliance by cohort, system availability, and anomalies by service for all Military Treatment Facilities (MTFs).</p> <ul style="list-style-type: none"> • Investigate data trends and issues, which may be caused by systems issues, processing issues or policy issues occurring at specific sites or clinics.
<p>Webmaster</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience</p> <ul style="list-style-type: none"> • Build scalable and secure sites and applications, as standalone interfaces that require access to Carepoint.mil servers. • Test software and ensure that code runs properly day to day. Before an application can be visible to users, the software must be tested and debugged thoroughly to check for any errors or glitches. • Write and modify code to build applications and sites for clients based on their needs and requirements. Also, provide ongoing support, working with clients to fix any issues as they arise. • Use source debuggers and visual development environments, SharePoint developers debug software for user applications to ensure that everything works as it should. • Work with users to resolve any technical issues they may have and create enhancements that will better serve their needs. • Upload and maintain a secure file structure pertaining to MEPRS needs including source documents, manuals and guidance, CCRs, Weekly Dashboards, MEWACS, and any pertinent announcements.
<p>Senior Software Engineer (Database Programmer)</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience</p> <p>Responsibilities/Qualifications:</p> <ul style="list-style-type: none"> - Design, develop, and implement data-driven applications - Assist incumbent staff with database administration responsibilities. - Assist with system documentation, training materials and operating manuals. - Collaborate with subject matter experts on the management of relevant datasets. - Perform data validation audits and quality assurance of data systems to insure operational reliability and accuracy. - Oversee the automation and generation of routine business operation reports and analyses. - Proficient skill in .NET application development. - Knowledge of SQL and relational database management system development. - Proven proficiency in object-oriented programming with C#. - Experience in enterprise web development including JavaScript (.Net preferred). - Strong problem-diagnosing and problem-solving skills. - Prior Work Experience: Minimum of 5 years of software development

	<p>experience in .NET and C# in a Microsoft Windows development environment. Strong experience with relational databases, especially SQL Server, API design and development.</p> <ul style="list-style-type: none"> - Knowledge: Subject matter expertise in Microsoft suite of software (C#, SQL Server, MVC, Asp.NETj) and related third-party tools such as javascript, HTML 5, jQuery and Bootstrap is required. Experience with a sourced control product, Awesome controls, storing documents in SQL Server and manipulating Excel files in C# are pluses. Expertise in cloud-based computing applications is preferred.
<p>Junior Software Engineer (Database Programmer)</p>	<p>Education: Bachelor's Degree Minimum Experience: 4 years of experience Responsibilities/Qualifications:</p> <ul style="list-style-type: none"> - Design, develop, and implement data-driven applications - Assist incumbent staff with database administration responsibilities. - Assist with system documentation, training materials and operating manuals. - Collaborate with subject matter experts on the management of relevant datasets. - Perform data validation audits and quality assurance of DHAPP data systems to insure operational reliability and accuracy. - Oversee the automation and generation of routine DHAPP business operation reports and analyses. - Proficient skill in .NET application development. - Knowledge of SQL and relational database management system development. - Proven proficiency in object-oriented programming with C#. - Experience in enterprise web development including JavaScript (.Net preferred). - Strong problem-diagnosing and problem-solving skills.
<p>Data Analyst</p>	<p>Education: Bachelor's Degree Minimum Experience: 4 years of experience Key Responsibilities</p> <p>Analytic activities (50%) will include accessing, managing, analyzing, and creating visualizations of data from the various data streams; participating in work streams dedicated to supporting field and headquarters' needs. In support of analytic activities, the incumbent will attend weekly meetings; access, combine, clean, organize and document data sets for evaluation analyses; develop and/or modify software to perform data analysis and prepare routine and ad hoc reports; provide technical support in the interpretation of data.</p> <p>Support analyses (15%): The incumbent will access, manage, and analyze data from the various data streams; participate in weekly Strategic Information meetings; participate in weekly staff meetings; communicate via email and telephone with the Strategic Information</p>

team and others. The incumbent will support analysis of military site level data that is not available through non-DoD resources. Assist in coordination with OGAC/ICPI to create DOD specific tools for COP planning for all required COP tools as necessary.

The incumbent will coordinate communications (10%) including taking notes at meetings, arranging conference calls and Webinars, attending data meetings as requested

Qualifications

Knowledge: Knowledge of concepts, principles, techniques and practices of data management, analysis, monitoring and reporting, is required. Knowledge of concepts, principles, techniques and practices of HIV/AIDS prevention, care, treatment, and support programs is desired. An understanding and knowledge of USG regulations and procedures is beneficial. The incumbent should have an interest in working with and on behalf of militaries and be able to interact positively and professionally within an academic/evidence based environment and have excellent critical thinking and problem-solving skills. The incumbent must be able to work both independently and cooperatively in an established culturally diverse team setting. The incumbent will be required to manage multiple tasks simultaneously and be flexible in responding to changing demands, timelines, and priorities. Experience with advanced statistical software packages – R, SAS and SPSS experience are required; experience in manipulating large public health data sets is required; familiarity with established statistic all methodologies in the health sciences; knowledge of efficient strategies for analysis of large data sets, including techniques for merging data sets from diverse sources is required; experience with GIS software is required. Ability to communicate effectively with public health scientists and program staff on and statistical topics is required. Experience with Microsoft Office products such as Word, Excel, Outlook, etc. is required.



54151HEAL Labor Category Descriptions

<p>Health Database Specialist – Level II</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience Conducts ad hoc reporting, analyzes data quality, and reports system inconsistencies. Responsible for reviewing financial data, performing and validating data extractions, completing analyses, and produces data quality assessments and other reports using various platforms.</p> <ul style="list-style-type: none"> • Consistently growing expertise in practices with Excel, SAS Programming, Business Objects, Visual Basic and HTML. • Provides health enterprise business functionality such as finance, budgeting, procurement, HR. • Increases continued understanding of Data Warehousing methodology, data management concepts, and visualization standards. <p>Conducts ad hoc reporting, analyzes data quality, and reports system inconsistencies. Responsible for reviewing financial data, performing and validating data extractions, completing analyses, and produces data quality assessments and other reports using various platforms.</p>
<p>Health Database Specialist – Level III</p>	<p>Education: Bachelor's Degree Minimum Experience: 10 years of experience • Serves as a consultant on all issues, knowledge and technical understanding. • Facilitating the build and validation of the MHS GENESIS Patient Care Location Files the 8 WAVE 0 and WAVE 1 Sites. • Understanding of mathematics, accounting, statistics, and analysis. • Experience in military health care at the Military Treatment Facility, Regional Medical Command, Service Medical Command, and Defense Health Agency levels, with an intimate knowledge of military health care. • Knowledge includes, policy and operations, budgetary processes, financial accounting, data standardization, functional analysis of data, evaluation and integration of health care cost, workload reporting, labor utilization, facility management, data quality, table and system updates, and performance measurement supported by several Automated Information Systems (AIS).</p>

<p>Health Data Warehouse Programmer</p>	<p>Education: Bachelor's Degree</p> <p>Minimum Experience: 10 years of experience</p> <ul style="list-style-type: none"> • Integrate statistical analysis tools including SAS, Visual Basic, Excel, and Business Objects to provide meaningful and value added data quality research and analyses in a timely manner. • Data and ad hoc reports and metrics to evaluate MTF-level adherence to policies and guidance. Independent metrics will evaluate data reporting compliance as well as the internal consistency of key data elements, including workload, expenses, and personnel assigned and available. Additional assessments will focus on MTF and Service adherence to uniform MEPRS reporting guidance and policies, for example, internal/external resource sharing, case management initiatives, VA/DoD partnerships, and new policies associated with joint MTFs, Multi-Service Markets, and other BRAC and QPP • Working with data at all levels of the MHS enterprise. • Respond to analytical and data application requirements by employing expert skills using analytical and statistical software tools including Business Objects, SAS, Visual Basic, SQL, Tableau, Excel, and others. Whether it be decomposing expense data to separate direct and stepdown elements by labor and non-labor components to produce the monthly Consolidated Cost Report (CCR) workbooks, or validating 100% stepdown of intermediate work centers in the Early Warning and Control System (MEWACS), or arraying monthly expenses by 4th-level functional code and standard expense element code (SEEC) for monthly DOCFO Code Refresh expense data deliverables, or combining select pharmacy expenses and raw prescriptions filled to compute a detailed pharmacy dispensing cost estimate for a short-fuse leadership requirement, the knowledgeable and experienced DHA team stands ready to support the MHS with MEPRS analytical requirements of today and the future.
<p>Health Functional Data Analyst – Level II</p>	<p>Education: Bachelor's Degree</p> <p>Minimum Experience: 15 years of experience</p> <ul style="list-style-type: none"> • Construct Expense Assignment System (EAS) IV Repository and M2 queries via Business Objects, as needed. • Program and maintain SAS programs for updates to the data quality surveillance tools. • Collaborate with team to validate data extracts, QA data quality tools and migrating of data files to live, Carepoint site. • Provide support and QA for the monthly update to the Consolidated Cost Report (CCR). Process involves extracting data using BOXi, generating online output files using SAS, updating final excel file for users, and QA the final product. • Perform monthly Early Warning And Control System (MEWACS) updates. Process involves extracting data using BOXi and generating online output files using SAS. • Assist with developing, prepare and deliver reports to the client in a

	<p>timely manner. Deliverables include weekly Dashboard highlighting completion and compliance by cohort, system availability, and anomalies by service for all Military Treatment Facilities (MTFs).</p> <ul style="list-style-type: none"> • Investigate data trends and issues, which may be caused by systems issues, processing issues or policy issues occurring at specific sites or clinics.
<p>Health Webmaster</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience</p> <ul style="list-style-type: none"> • Build scalable and secure sites and applications, as standalone interfaces that require access to Carepoint.mil servers. • Test software and ensure that code runs properly day to day. Before an application can be visible to users, the software must be tested and debugged thoroughly to check for any errors or glitches. • Write and modify code to build applications and sites for clients based on their needs and requirements. Also, provide ongoing support, working with clients to fix any issues as they arise. • Use source debuggers and visual development environments, SharePoint developers debug software for user applications to ensure that everything works as it should. • Work with users to resolve any technical issues they may have and create enhancements that will better serve their needs. • Upload and maintain a secure file structure pertaining to MEPRS needs including source documents, manuals and guidance, CCRs, Weekly Dashboards, MEWACS, and any pertinent announcements.
<p>Health Senior Software Engineer (Database Programmer)</p>	<p>Education: Bachelor's Degree Minimum Experience: 5 years of experience</p> <p>Responsibilities/Qualifications:</p> <ul style="list-style-type: none"> - Design, develop, and implement health data-driven applications - Assist incumbent staff with database administration responsibilities. - Assist with system documentation, training materials and operating manuals. - Collaborate with subject matter experts on the management of relevant datasets. - Perform data validation audits and quality assurance of data systems to insure operational reliability and accuracy. - Oversee the automation and generation of routine business operation reports and analyses. - Proficient skill in .NET application development. - Knowledge of SQL and relational database management system development. - Proven proficiency in object-oriented programming with C#. - Experience in enterprise web development including JavaScript (.Net preferred). - Strong problem-diagnosing and problem-solving skills. - Prior Work Experience: Minimum of 5 years of software development

	<p>experience in .NET and C# in a Microsoft Windows development environment. Strong experience with relational databases, especially SQL Server, API design and development.</p> <ul style="list-style-type: none"> - Knowledge: Subject matter expertise in Microsoft suite of software (C#, SQL Server, MVC, Asp.NETj) and related third-party tools such as javascript, HTML 5, jQuery and Bootstrap is required. Experience with a sourced control product, Awesome controls, storing documents in SQL Server and manipulating Excel files in C# are pluses. Expertise in cloud-based computing applications is preferred.
<p>Health Junior Software Engineer (Database Programmer)</p>	<p>Education: Bachelor's Degree Minimum Experience: 4 years of experience Responsibilities/Qualifications:</p> <ul style="list-style-type: none"> - Design, develop, and implement health data-driven applications - Assist incumbent staff with database administration responsibilities. - Assist with system documentation, training materials and operating manuals. - Collaborate with subject matter experts on the management of relevant datasets. - Perform data validation audits and quality assurance of DHAPP data systems to insure operational reliability and accuracy. - Oversee the automation and generation of routine DHAPP business operation reports and analyses. - Proficient skill in .NET application development. - Knowledge of SQL and relational database management system development. - Proven proficiency in object-oriented programming with C#. - Experience in enterprise web development including JavaScript (.Net preferred). - Strong problem-diagnosing and problem-solving skills.
<p>Health Data Analyst</p>	<p>Education: Bachelor's Degree Minimum Experience: 4 years of experience Key Responsibilities</p> <p>Analytic activities (50%) will include accessing, managing, analyzing, and creating visualizations of data from the various data streams; participating in work streams dedicated to supporting field and headquarters' needs. In support of analytic activities, the incumbent will attend weekly meetings; access, combine, clean, organize and document data sets for evaluation analyses; develop and/or modify software to perform data analysis and prepare routine and ad hoc reports; provide technical support in the interpretation of data.</p> <p>Support analyses (15%): The incumbent will access, manage, and analyze data from the various data streams; participate in weekly Strategic Information meetings; participate in weekly staff meetings; communicate via email and telephone with the Strategic Information</p>

	<p>team and others. The incumbent will support analysis of military site level data that is not available through non-DoD resources. Assist in coordination with OGAC/ICPI to create DOD specific tools for COP planning for all required COP tools as necessary.</p> <p>The incumbent will coordinate communications (10%) including taking notes at meetings, arranging conference calls and Webinars, attending data meetings as requested</p> <p>Qualifications</p> <p>Knowledge: Knowledge of concepts, principles, techniques and practices of data management, analysis, monitoring and reporting, is required. Knowledge of concepts, principles, techniques and practices of HIV/AIDS prevention, care, treatment, and support programs is desired. An understanding and knowledge of USG regulations and procedures is beneficial. The incumbent should have an interest in working with and on behalf of militaries and be able to interact positively and professionally within an academic/evidence based environment and have excellent critical thinking and problem-solving skills. The incumbent must be able to work both independently and cooperatively in an established culturally diverse team setting. The incumbent will be required to manage multiple tasks simultaneously and be flexible in responding to changing demands, timelines, and priorities. Experience with advanced statistical software packages – R, SAS and SPSS experience are required; experience in manipulating large public health data sets is required; familiarity with established statistic all methodologies in the health sciences; knowledge of efficient strategies for analysis of large data sets, including techniques for merging data sets from diverse sources is required; experience with GIS software is required. Ability to communicate effectively with public health scientists and program staff on and statistical topics is required. Experience with Microsoft Office products such as Word, Excel, Outlook, etc. is required.</p>
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Service Contract Labor Standards Matrix:

SCA/SCLS Matrix		
SCLS Eligible Contract Labor Category/Fixed Price Service	SCLS Equivalent Code Title	WD Number
Administrative Assistant I	01111-General Clerk I	2015-4281

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).